

**LONDONDERRY TOWNSHIP BOARD OF SUPERVISORS**

**Regular Meeting**

**May 3, 2021**

**7:00 P.M.**

The Londonderry Township Board of Supervisors held their regularly scheduled meeting on Monday, May 3, 2021 via Zoom Telecommunications.

**Call to Order:** The meeting was called to order by Board Chair, Mr. Bart Shellenhamer.

**Salute the Flag**

**Attendance Role Call:** Ron Kopp, Vice-Chair  
Mel Hershey, Member  
Mike Geyer, Member

**Absent:** Anna Dale, Member

**Present:** Steve Letavic, Township Manager  
Jeff Burkhart, Code/Zoning Officer  
Mark Stewart, Solicitor

**Attendees:** Nathan Oweiler, resident  
John Cox, Solicitor Eckert Seamans

**Citizens Input:** Mr. Oweiler presented two questions to the Board:

1. When are the Supervisor's meetings going to be held in person again at the Township?

Answer: Mr. Letavic noted that based on the Governor's guidelines, the Township does not have the space to meet all of the requirements for social distancing.

2. Has the Township received the approximate \$500,000 from the American Cares Act?

Answer: The Township has not received any money from the American Cares Act. There is a possibility of receiving half of the money this year.

**Approval of Minutes** - April 20, 2021 Londonderry Township Work Session Meeting

Mr. Hershey motioned to approve the April 20, 2021 Work Session Meeting Minutes.  
Seconded by Mr. Kopp.

**Call for Discussion:** None

All in favor. Minutes approved.

**Manager's Report** – Steve Letavic

Mr. Letavic asked the Board to consider approval of the Ordinance 2021-07 for the construction of the sewer lines in the Londonderry Estates. Mr. John Cox was introduced by Mr. Letavic and discussed the ordinance to the Board.

Mr. John Cox indicated an offer was received from Penn Vest for the construction of the Route 230 sewer line. The first application last year was for the design and permitting. Follow-up provisions are added since the Township is going to design and engineer; and once the project is completed, it will be under lease. The amount of \$283,700 will be extended and paid off over the same terms.

**Call for Discussion:** Mr. Hershey expressed concern about the possibility of the loan affecting the Township’s general borrowing capacity. Mr. Cox noted the loan would not affect the borrowing of funds.

Mr. Kopp motioned to approve Ordinance 2021-07 with provisions stated by Mr. Cox. Mr. Geyer seconded the motion.

**Call for Discussion:** None

All in favor. Motion approved.

**Treasurer’s Report** – Steve Letavic, Township Manager

Mr. Letavic presented to the Board a request for approval to pay the bills as presented:

**Payment of Invoices:**

<b>FUND</b>	<b>Checks written in April 2021 for Supervisor approval</b>
General Fund	\$ 98,754.21
ME2 Fund	\$ 0.00
Capital Projects Fund	\$ 0.00
PennVest Fund	\$ 14,457.00
Golf Course	\$ 48,907.40
LVFC	\$ 49,799.00
Debt Services	\$ 12,813.78
Liquid Fuels	\$ 1,693.13
Escrow	\$ 0.00
<b>Total by when written</b>	<b>\$ 226,424.52</b>

Mr. Geyer motioned to approve payment of the bills for April as presented. Mr. Hershey seconded the motion.

**Call for Discussion:** None

All in favor. Motion approved.

**Zoning/Codes** – Jeff Burkhart, Codes Officer

Mr. Burkhart provided to the Board a quarterly update with the processed permits for the period of January through March, 2021. The report also displayed comparisons from previous years. A phone message report with incoming and outgoing calls will be submitted in future meetings.

Mr. Burkhart indicated Mr. Kazlauskas made follow-up visits to the islands to inspect previous violations. Mr. Kazlauskas further indicated to Mr. Burkhart that during the inspection new violations were found on Beach and Hill Island concerning property maintenance and construction completed without permits. These issues will be addressed in the near future.

Mr. Burkhart attended an invitational Penn State college class (via ZOOM) which presented students who worked on the correlation of Land Planning and COVID-19 pandemic. The class discussed working remotely and how it may or may not have influenced “migration” and other services (transportation, shopping, etc.) into and out of larger cities and metropolitan areas near central PA. The students are seeking ways to revitalize the areas affected. Another course is scheduled, and Mr. Burkhart plans to attend and continue his relationship with Penn State.

Mr. Burkhart indicated the logistics facilities including Saturday’s Market and the Vision property are moving closer to obtaining building permits. Things are progressing as anticipated. Mr. Burkhart will keep the Board informed.

Mr. Hershey questioned the progress of the online permit processing. Mr. Burkhart noted things were going well and noted repeat applicants such as generator companies, have adapted well to the new process. When using a computer, the application process works well with no problems. However, phones are not adaptable at this time. The on-line program may be revised if feasible for applicants to apply with the phone.

**MS-4 Environmental Department** – Monique Dykman

Progress Report for Environmental MS4 Department May

- Spring Events
  - Past
    - April 10<sup>th</sup> – 9 am TCCCA tree planting at Hertzler Buffer
      - Went well, 8 volunteers attended

- April 10<sup>th</sup> – 1 pm Swatara Tree maintenance with Elizabethtown College.
  - Went well, 14 volunteers attended. Also collected a PW truck worth of trash!
- April 17<sup>th</sup> – 9 am Zeager Road Trash Cleanup
  - Went well, 25+ participants, over 100 bags of trash
- April 30<sup>th</sup> – noon weeding event
  - 4 participants
- Upcoming
  - May 10<sup>th</sup> – Walk with Extension, 6pm and 7pm start times, learn about Swatara Creek Buffers
  - May 18<sup>th</sup> – Planting with Girl Scouts and Greening the Lower Susquehanna volunteers at a private landowner along Swatara Creek Road
  - May 23<sup>rd</sup> – tree planting with Harrisburg Rugby Club at Sunset Park
- Completed buffer maintenance on all Swatara Creek Buffers
- Continuing to weed rain gardens
- Good news and bad: Did not receive CFA awarded, but did receive NFWF for \$200,000
- Our permits are moving along, slowly
- Awarded \$7,000 for upland tree planting along School House Road.
  - Both School House Road Private landowner grants were installed late April.
- Asked to be on a virtual agricultural conservation career panel later this month!

#### **Public Works Report – Andy Brandt**

Mr. Brandt provided the following progress report for the month of April. Mr. Brandt extended a thank you to all of the volunteers with the Londonderry Fire Company and residents who assisted with the storm damage on Friday.

#### **Progress Report for Public Works Department 03-28 to 04-24-2021**

- Weekly: truck & equipment pm checks, road checks, Toolbox Safety Talks, mow: Braeburn Park, Swatara Creek Properties, Firehouse, Sunset Park
- **Week of 03-28:** Emergency call in to remove downed tree from Foxianna Rd
- Replaced street signs
- Met w/salesmen to install generator at Public Works Building
- Removed & stored snow fence
- Met w/engineer & contractor on Sunset walking trail
- Hauled trees from new parking lot to dump
- Removed salt gear from trucks and placed on storage racks
- **Week of 04-04:** replaced street signs

- Marked traffic signal loop wires and storm sewer pipes on E Harrisburg Pk for PAOC
- Crew attended virtual LTAP training
- Removed sod from yard on Kennedy Ln tore up by snow plow
- Videotaped Hoffer Rd, N Hertzler Rd, Beagle Rd & Schoolhouse Rd before construction equipment starts using roads
- Cold patched pot holes
- **Week of 04-12:** replaced street signs
- Cleaned debris from inlets
- Helped Monique unload trash from dump truck
- Repaired leaking toilet in bathroom at Public Works Building
- Took delivery of 8 loads of millings from contractor working in Highspire
- Replaced leaky fuel nozzle on diesel tank @ PWB
- Built inlet frame & grate for Felker Rd project
- Closed Newberry Rd due to fallen tree on wires
- **Week of 04-19:** repaired trailer wheel
- Foxianna Rd/Felker Rd: installed 2 inlets, installed 46' of 18" SL CPP
- Installed storm pipes on Foxianna Rd (w/help from Conewago Twp)
- Worked on sprayer for Parks

#### **Monthly Planner for May**

- Foxianna Rd/Felker Rd: install storm pipe, pave trenches, build swales
- Pave the storm sewer trenches on Foxianna Rd & Felker Rd
- Attend Sealmaster event in Sunset Park
- Crack sealing in Londonderry Twp & Conewago Twp

Mr. Letavic expressed his appreciation to Mr. Brandt for partnering with the Conewago Township! Efforts of joint partnering saves resources with the ability to get the job done.

#### **Golf Course and Bar & Grill Report** - Sam Risteff

Mr. Risteff, provided the Sunset Golf Course sales for the month of April, 2021. The golf course was open 30 days and 3,524 rounds of golf were played. Mr. Risteff will provide a list of upcoming park outings. A 2-Man Scramble will be held on the 22<sup>nd</sup> and there has been a lot of entries. A slushee machine was purchased which is very popular. An awning was put up outside for evening guests. The outside grill is operating three days a week. A Cinco De Mayo event is scheduled with tacos and slushee alcoholic beverages.

**Engineer's Report** – Andrew Kenworthy

Mr. Kenworthy provided information on the Route 230 sewer and water extension which is finally underway with activity. Sunset Park progress is doing fairly well. Londonderry Estates is on schedule and will be put out to bid with the additional grant monies received. A July start date is anticipated.

**Solicitor's Report** – Mark Stewart

Nothing to report.

**EMA Report** – Les Gilbert, EMA

Mr. Gilbert was not present. Mr. Letavic noted there was a hazard drill in the month of April. It was further noted that Mr. Gilbert is working out issues with the IT equipment.

**New Business** - Mr. Hershey commented that the Bocce League will be playing this year. Interested persons may contact Louise Morgan.

**Old Business** - None

**Executive Session** - No

**Adjournment**

Mr. Kopp motioned to adjourn the meeting. Seconded by Mr. Geyer.

**Call for Discussion:** None

Meeting adjourned 7:50 p.m.



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Steve Letavic, Secretary

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